

# Official Transcript

## Overview

This article covers requesting your official transcript.

## Getting Started

1. Go to [Transcript Requests](#).
2. Select Official Transcript Request (Credit & Continuing Education)
3. Select the Parchment storefront link or go directly there at [Parchment](#).
4. Follow the steps at the Parchment website to send your official transcript to another college, or have it emailed to yourself.

## Hold on your account?

1. Go to [Transcript Requests](#).
2. Select Official Transcript Request (Credit & Continuing Education)
3. Select the YouTube link on how to check for holds.

## Troubleshooting

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