Campus Email Services

- Student (Google)
  - Access Student Email

Student (Google)

Access Student Email

Overview

These are instructions to access your student email. Your account will be created for you, and you do not need to create a student email account.

Getting Started

- Go to Student Email or to www.mclennan.edu > I am a > Current Student. Click on **Student Email.** You can also log into gmail.com with your student email address.
- Your login username will be your email address: the first initials of your first name and last name, your 7-digit MCC ID number followed by @students.mclennan.edu.
- You will use the password you created for MyMCC or Brightspace.

Access to Email

- Your email account is created after you apply to MCC and is accessible within 24 hours or by the next business day.
- Your Student Email account will be created within 2 hours of receiving your Acceptance Letter from McLennan Communty College.
  - Trying to log into your Student Email within 2 hours of receiving your Acceptance Letter may result in your receiving an error that your account does not exist. Please wait and your account will be created shortly.
- McLennan Community College Student email accounts are active up to 24-months after your last MCC class.
  - After the 24-month period, the account, and all information in the account, will be purged/removed.

Benefits and Features

- customizable start page
- 15 gigabytes of space
- spreadsheet program
- presentation program
- MS Word compatible document editor

- Google chat

Resources

Need to reset your password?- Forgot Password.

Policy

Your official McLennan Community College email account is provided through Google. All students, staff, and faculty will use their official college email addresses when conducting college business as per MCC's Official Email Communication Policy.